

SEVRAR EDUCATION



SCHOLARSHIP PROGRAM

INFORMATION & APPLICATION

Each year SEVRAR budgets funds for the Education Scholarship Program. This program was designed to encourage education for professional growth. Each qualifying member is eligible to submit an application for up to \$100 reimbursement for attending an approved course or meeting where attendance cost is required.

ELIGIBILITY REQUIREMENTS

- ❶ Applicant must be a REALTOR®.
 - REALTOR® or Affiliate member in good standing with SEVRAR
 - SEVRAR member for six (6) consecutive months
 - Serve as a current SEVRAR Board of Director/s, Committee, or Taskforce member
- ❷ Proof must be provided confirming that the course/meeting was paid for and attended by you. Only non-company reimbursed expenses will be considered.
- ❸ The Application and request for reimbursement must be completed and submitted within forty-five (45) days from completion of the course date.
- ❹ Reimbursement will be up to \$100 or the cost per event (whichever is less).
- ❺ Scholarship applications are limited to two (2) per member. The total number of Scholarships will not exceed yearly budget amounts.
- ❻ The following courses and meeting meet the qualification for submitting an application for reimbursement:
 - AAR Leadership Course
 - Airfare to NAR Annual/Mid-year Meetings
 - Any AAR State or NAR Annual/Mid-Year Meetings where attendance cost is required.
 - Any Designation Class
- ❼ Special exceptions will be taken if the applicant has received reimbursement for the same course, meeting, function, event from their company. Those exceptions are as follows:
 - if the course, meeting, function, event, exceeds \$250 and their company has reimbursed a maximum total of \$100
 - you can then apply for an additional \$100 from the SEVRAR Educational Scholarship Program
 - Company Presidents/Brokers must verify that the applicant has not received funds from their company for the same event by signing the application

APPLICATION & PAYMENT PROCESS

- ❶ To apply for reimbursement from the SEVRAR Education Scholarship Program the required information and application must be submitted to the SEVRAR Leadership Committee Chairperson by the listed deadline.
- ❷ The Committee will meet to evaluate the applications. Once approved by the Committee, the application will be submitted to the Board of Directors for final approval. You will receive the scholarship money only after it has been determined that you were eligible to receive funds.
- ❸ Upon approval the funds will be disbursed 10-14 working days following the monthly board meeting when the application was presented.

APPLICATION SUBMISSION INFORMATION

GET YOUR APPLICATION AT:

<http://www.sevrar.com/pdfs/scholarshipprogram.pdf>

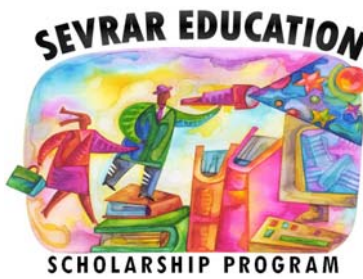
FAX COMPLETED APPLICATION TO:

480-835-1329

SouthEast Valley
REGIONAL ASSOCIATION OF REALTORS®

The SouthEast Valley Regional
Association of REALTORS®

1363 South Vineyard | Mesa, Arizona 85210
Tel: 480-833-7510 | Fax: 480-835-1329
www.sevrar.com



APPLICATION FOR REIMBURSEMENT

PLEASE PRINT CLEARLY

Full Name	Office Name	Broker Name
Mailing Address	City	State / Zip
Company Phone	Company Fax	Mobile
Email	Website	License Number

SEVRAR MEMBERSHIP TYPE:

- REALTOR®
 AFFILIATE

SEVRAR JOIN DATE : _____

I SERVE ON THE FOLLOWING (CHECK ALL THAT APPLY):

- SEVRAR Board of Directors
 SEVRAR Committee: _____
 SEVRAR Task Force: _____

NAME OF CLASS ATTENDED: _____

TYPE OF CLASS ATTENDED: _____

CLASS HELD BY:
 SEVRAR
 NAR
 AAR

COST OF CLASS ATTENDED: \$ _____

REIMBURSEMENT AMOUNT: \$ _____

FOR SEVRAR USE ONLY

MEMBERSHIP VERIFIED: No Yes

APPLICANT JOIN DATE: _____

SEVRAR SERVICE VERIFIED: No Yes

CLASS VERIFICATION: _____

COST VERIFICATION: \$ _____

REIMBURSED APPROVAL: \$ _____

 Member Signature

 Date

 Leadership Committee Chairperson

 Date

 SEVRAR Board President or CEO

 Date

 Company President / Broker (required for program exception reimbursement)

 Date